

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - May 28, 2024 - 2 p.m.
(Hybrid) Caucus Room & Zoom

Present in-person:

D.Couture (Chair)
S.MacDougall
M.Piercy
B.Yakachuk

Present virtually:

Councillor L.Reid

Staff in-person:

J.Thomas (CEO/Secretary/Treasurer)
Y.Wolters (Recording Secretary)

Absent with notice:

Councillor S.Freeman

Absent without notice:

E.Payne

CALL TO ORDER

D.Couture called the meeting to order at 1:59 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES, Read by Chairperson; D.Couture

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as circulated.
(Moved by M.Piercy, Seconded by S.MacDougall) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of April 23, 2024, as circulated.
(Moved by B.Yakachuk, Seconded by L.Reid) carried.

BUSINESS ARISING FROM THE MINUTES

Board Assembly Meeting

D.Couture shared his experience at the Board Assembly meeting he attended last month via Zoom. He will share the slides with all Library Board Members. Had discussions re: V.O.L.T. Valuing Ontario Libraries Toolkit; designed to provide consistent and replicable ways that libraries can report on the value they contribute to communities across Ontario.

STAFF REPORTS

Statistical Report

Motion: to accept the Statistical report for April 2024, as circulated.
(Moved by B.Yakachuk, Seconded by M.Piercy) carried.

Financial Report

J.Thomas spoke to the fact that this is the first look at January-March 2024 financials.

Motion: to accept the Financial report for March 2024.
(Moved by S.MacDougall, Seconded by L.Reid) carried.

Department Reports

D.Couture commented his appreciation for the variety of programs now being offered and J.Thomas shared that program attendance is picking up.

Motion: to accept the Department reports for April 2024, as circulated.
(Moved by M.Piercy, Seconded by B.Yakachuk) carried.

Chief Executive Officer's Report

Further to the submitted CEO report, it was noted that as requested, Quinte West Council has agreed to send a letter of support to the Premier of Ontario calling for increased funding to Ontario Public Libraries; the new garden has been planted and plans for the official launch are underway.

Motion: to accept the CEO's report, as presented.
(Moved by S.MacDougall, Seconded by B.Yakachuk) carried.

QUINTE WEST PUBLIC LIBRARY
May 28, 2024

DECISION ITEMS/NEW BUSINESS

2023 final Audit Financial Statements

The Draft 2023 final Audit Financial Statements prepared by Wilkinson & Company LLP were received.

Motion: to approve the 2023 final Audit Financial Statements, as received. (Moved by B.Yakachuk, Seconded by M.Piercy) carried.

Personnel Policy Review (1-10)

J.Thomas led a review of Personnel Policies 1-10, had discussions.

Motion: to approve Personnel Policy 1-10, as amended.
(Moved by M.Piercy, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

M.Piercy and D.Couture both commented on the great presentation made at last night's Rotary Club by J.Thomas CEO and both Librarians. A very positive response was received from Rotary and the library is excited to partner with them going forward.

DATE OF NEXT MEETING: Tuesday, June 25, 2024 at 2pm (Hybrid)

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:39 p.m. (Moved by L.Reid, Seconded by S.MacDougall) carried.



CEO/Secretary/Treasurer



Chairperson