

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - April 23, 2024 - 2 p.m.
(Hybrid) Caucus Room & Zoom

Present in-person:

D.Couture (Chair)
S.MacDougall
M.Piercy

Present virtually:

Councillor S.Freeman
Councillor L.Reid

Staff in-person:

J.Thomas (CEO/Secretary/Treasurer)
Y.Wolters (Recording Secretary)

Absent with notice:

B.Yakachuk

Absent without notice:

E.Payne

CALL TO ORDER

D.Couture called the meeting to order at 2:02 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS
PEOPLES, Read by Chairperson; D.Couture

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as circulated.
(Moved by M.Piercy, Seconded by L.Reid) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 26, 2024, as circulated.
(Moved by L.Reid, Seconded by M.Piercy) carried.

BUSINESS ARISING FROM THE MINUTES

- As requested, a Board Package email will resume alongside the move to a shared Library Board Google Drive.

STAFF REPORTS

Statistical Report

J.Thomas confirmed that we are still looking into the Membership and Ancestry numbers.

Motion: to accept the Statistical report for March 2024, as circulated.
(Moved by S.MacDougall, Seconded by M.Piercy) carried.

Financial Report

There was none.

Department Reports

Motion: to accept the Department reports for March 2024, as circulated.
(Moved by S.Freeman, Seconded by L.Reid) carried.

Chief Executive Officer's Report

Further to the submitted CEO report, had discussions re: continued issues with the welcome desks and continued water leak in the Makerspace.

- **Bridges Out of Poverty report:** M.Baker attended this day of awareness re:Economic classes in our community; report and diagrams are in the Drive.
- **Partnerships and Collaboration:** this spreadsheet, created by the Librarians, is shared for the Board to add their community contacts.

Motion: to accept the CEO's report, as presented.
(Moved by S.Freeman, Seconded by S.MacDougall) carried.

DECISION ITEMS/NEW BUSINESS

Funding Endorsement Letter

J.Thomas shared the background re: need for increased funding for libraries in Ontario and the need for City of Quinte West support.

QUINTE WEST PUBLIC LIBRARY

April 23, 2024

Motion: that the Quinte West Public Library Board request the City of Quinte West Council to send a letter of support to the Premier of Ontario calling for increased funding to Ontario Public Libraries, distribution as noted. (Moved by M.Piercy, Seconded by S.Freeman) carried.

Policy Review Process

All library policies and by-laws are in the Library Board 2023-2026 shared drive or can be found on the library's website. By reviewing a few policies at every board meeting (when possible), a full review of all policies should be complete by the end of the term.

CEO Evaluation Policy

Motion: that the Quinte West Public Library Board adopt the CEO Evaluation Policy, as circulated.
(Moved by M.Piercy, Seconded by L.Reid) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

Received for

- Spring 2024 Board Assembly meeting -J.Thomas encouraged all Board members to attend.
- 2023 Financial Audit Plan; Engagement Letter -are signed and returned to the City's finance department.

DATE OF NEXT MEETING: Tuesday, May 28, 2024 at 2pm (Hybrid)

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:28 p.m. (Moved by S.Freeman, Seconded by S.MacDougall) carried.



CEO/Secretary/Treasurer



Chairperson