

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - April 25, 2023 - 2 p.m.
(Hybrid) Caucus Room & Google Meet

Present in-person:

D.Couture (Chair)
S.MacDougall
E.Payne
M.Piercy
B.Yakachuk

Present virtually:

Councillor L.Reid (Vice-Chair)
Councillor S.Freeman

Staff in-person:

S.Humphreys (CEO/Secretary/Treasurer)
Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 2:00 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended.
(Moved by S.Freeman, Seconded by L.Reid) carried.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES, Read by Chairperson; D.Couture.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 21, 2023; as circulated.
(Moved by M.Piercy, Seconded by E.Payne) carried.

Motion: to accept the minutes of March 21, 2023 In Camera Minutes; as circulated.
(Moved by B.Yakachuk, Seconded by E.Payne) carried.

BUSINESS ARISING FROM THE MINUTES

- Swipe Access installation has been completed
- Community Cupboard transition from City to Library went smooth

STAFF REPORTS

Statistical Report

Motion: to accept the statistical report for March 2023.
(Moved by M.Piercy, Seconded by E.Payne) carried.

Department Reports

Motion: to accept the department report for January-March 2023.
(Moved by B.Yakachuk, Seconded by E.Payne) carried.

Chief Executive Officer's Report

S.Humphreys updated the Board about activities in the Library including:

- Our new hire Jeanette deBoer has started as the temporary Children's Librarian.
- The 2022 Annual Survey has been completed and submitted.
- In anticipation of the upcoming library refresh and closure of Trenton, all trades have been hired and schedule planning has started. Media Release is out, Friends of the Library Bookstore and Ontario Genealogical Society are getting ready to pack up their rooms. Our shared Workflows system will be adapted to hide Trenton's holdings and courier will be limited between Belleville and Frankford.

Motion: to accept the CEO Report.
(Moved by B.Yakachuk, Seconded by M.Piercy) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

- Many positive comments on Social Media regarding upcoming refresh.

DECISION ITEMS/NEW BUSINESS

Retiree Group Benefits

S.Humphreys spoke to the Board regarding aligning with the City of Quinte West in offering benefit entitlement to full time employees who retire before 65 years of age as per the collective agreement article 24.06.

IN CAMERA SESSION

MOTION: to move into closed session at 2:30 p.m. pursuant to the Public Libraries Act, RSO 1990, concerning personal matters regarding an identifiable individual.

(Moved by E.Payne, Seconded by S.Freeman) carried.

MOTION: to return the meeting to an open session.

(Moved by E.Payne, Seconded by S.Freeman) carried.

MOTION: that the following recommendation made during In Camera Session be adopted

Recommendation: That the Quinte West Public Library Board ask Library Staff to investigate the opportunity for early retirees to purchase Extended Health Care and Dental coverage at their own cost.

(Moved by L.Reid, Seconded by S.Freeman) carried.

DATE OF NEXT MEETING: Tuesday, May 23, 2023 at 2pm (Hybrid)

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:55 p.m. (Moved by L.Reid, Seconded by M.Piercy) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson