

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - September 29, 2021 – 10:30 a.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

Regrets: N. Alderson

CALL TO ORDER

L.Reid called the meeting to order at 10:33 a.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of August 25, 2021; as circulated.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

BUSINESS ARISING FROM THE MINUTES

New Website: S.Humphreys advised that the new website is expected to launch this week.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for August 2021.

(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

Financial Report

Motion: to accept the financial report for August 2021, showing revenue of \$129,162. and expenditures of \$150,019.

(Moved by C.Lane, Seconded by D.Couture) carried.

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Quarterly Departmental Reports

Motion: to accept the quarterly reports from Childrens and Adult Services departments.

(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

Chief Executive Officer's Report

S.Humphreys updated the board on activities in the library during the preceding month including; hiring two new Customer Experience Champion staff members, making a presentation to City Council at their October 4th meeting re: October being Public Libraries month, the flag with our new logo is ready and a marketing campaign with radio ads & bus panels will happen. The City of Quinte West is closing September 30 for National Day for Truth and Reconciliation, the library will remain open tomorrow and will consider all options for next year. The new Website is being launched shortly and in January a new online catalogue will replace Enterprise. In person programming is returning slowly via the Adult Services Department, but the Children's Department is holding off at this time.

Motion: to accept the CEO Report.

(Moved by S.Freeman, Seconded by C.Lane) carried.

DECISION ITEMS/NEW BUSINESS

Holiday Closures (Dec.2021/Jan.2022)

Motion: that the Quinte West Public Library Board align with the City regarding closures for December and January Holidays, as presented.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There were none.

DATE OF NEXT MEETING: October 27, 2021 at **2pm**

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 10:52 a.m.

(Moved by B.Lloyd, Seconded by C.Lane) carried.



CEO/Secretary/Treasurer



Chairperson