

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - November 30, 2022 – 2:00 p.m.
Virtual via Zoom

Present: D.Couture (Chair), C.Lane, B.Lloyd, E.Payne, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

Observing: Councillor L.Reid, Councillor S.Freeman

CALL TO ORDER

D.Couture called the meeting to order at 2:00 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES, Read by Chairperson; D.Couture.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of October 26, 2022; as circulated.

(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

BUSINESS ARISING FROM THE MINUTES

- S.Humphreys expressed her thanks for V.Pritchard's time as Deputy Interim CEO.
- The library has had a great response to the letter writing *AniMail* Program.
- Bellville Public Library's Cognitive Care kits media release will spread the news regarding this shared new valuable resource.

STAFF REPORTS

Statistical Report

S.Humphreys noted the increase in print circulation and new memberships.

Motion: to accept the statistical report for October 2022
(Moved by E.Payne, Seconded by B.Lloyd) carried.

Financial Report

Motion: to accept the Financial report for October 2022, showing revenue of \$169,362 and expenditures of \$124,975.
(Moved by C.Lane, Seconded by B.Lloyd) carried.

Chief Executive Officer's Report

S.Humphreys shared recent news of Bill 23 passing, it's too early to know if the library's share of development charges will be affected; in December the process of changing over to the new 2023-2026 term for City Council and our Library Board; the Book Drive campaign had a great response again this year; Children's and Adult Services Departments both continue weekly programming as well as Gingerbread house kits and other festive crafts. Planning has started for May 2023's Community Wellness Expo and Hastinet's 2023 budget is coming soon.

Motion: to accept the CEO Report.
(Moved by E.Payne, Seconded by B.Lloyd) carried.

DECISION ITEMS/NEW BUSINESS

2023 Close Dates

In accordance with Personnel Policy #6, Quinte West Public Library will close for the following statutory holidays *and also* in Lieu of days matching the City of Quinte West, as follows:

- January 2
- February 20
- April 7 and 10
- May 22
- June 30 and July 1
- August 7
- September 4, 29 and 30
- October 9
- December 25, 26 and 27

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Motion: that the Quinte West Public Library Board approves the 2023 Library Closure dates, as presented.
(Moved by E.Payne, Seconded by B.Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

- *Media Release:* Belleville Public Library, Quinte West Public Library, the Alzheimer Society and United Way partner to offer new Cognitive Care kits for borrowing.

DATE OF NEXT MEETING: TBD

Councillors L.Reid and S.Freeman left the meeting.

IN CAMERA SESSION

Motion: to move into closed session at 2:28 p.m. pursuant to the Public Libraries Act, RSO 1990, concerning personal matters regarding an identifiable individual/labour relations.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

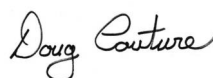
Motion: to return the meeting to an open session.
(Moved by C.Lane, Seconded by E.Payne) carried.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:45 p.m. (Moved by C.Lane, Seconded by B.Lloyd) carried.



CEO/Secretary/Treasurer



Chairperson