

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - April 27, 2022 – 2:00 p.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, E.Payne, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 2:00 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES, Read by Chairperson; D.Couture.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as circulated.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 23, 2022; as circulated.
(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

Motion: to accept the In Camera minutes of March 23, 2022; as circulated. (Moved by L.Reid, Seconded by B.Lloyd) carried.

BUSINESS ARISING FROM THE MINUTES

- Art display by local students is back in the Library's Teen Area.
- The International day of the book giveaway is underway.
- National Film Day, Gardening & Seed Exchange and the Bike Repair events were all well attended.

STAFF REPORT

Statistical Report

S.Humphreys spoke to the challenge of comparing statistics to the previous two years while in a pandemic.

Motion: to accept the statistical report for March 2022
(Moved by E.Payne, Seconded by B.Lloyd) carried.

Financial Report

Motion: to accept the financial report for March 2022, showing revenue of \$129,404. and expenditures of \$129,482.
(Moved by S.Freeman, Seconded by C.Lane) carried.

Chief Executive Officer's Report

S.Humphreys updated the Board on activities in the library during the preceding month including; submission of the 2021 Annual Survey to Ontario Library Service (OLS) for funding, attendance at the Ontario Library Consortium (OLC) meeting, introduction to Patron Point-new marketing software to aid in library engagement and promotion. In-person programming has returned to the library for all ages. Looking forward to participating in the City's May 7th Wellness Expo as well as other Community projects coming up.

Motion: to accept the CEO Report.
(Moved by E.Payne, Seconded by B.Yakachuk) carried.

DECISION ITEMS/NEW BUSINESS

Library Closure for Truth and Reconciliation Day

Motion: that the Quinte West Public Library Board approve the closure of the Library for September 30th going forward and update Personnel Policy #6, as submitted.
(Moved by E.Payne, Seconded by B.Yakachuk) carried.

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CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

- S.Humphreys shared a card received from a library Patron expressing appreciation of the library and staff throughout the pandemic.

DATE OF NEXT MEETING: May 25, 2022 at 2:00 p.m.

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:24 p.m. (Moved by L.Reid, Seconded by S.Freeman) carried.



CEO/Secretary/Treasurer



Chairperson