

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - January 26, 2022 – 2:00 p.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), *Councillor S.Freeman, C.Lane, B.Lloyd, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

Absent: N.Alderson

CALL TO ORDER

D.Couture called the meeting to order at 2:00p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES
Read by Chairperson; D.Couture

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended; postponing the *annual review of legislated policies* until next month.

(Moved by L.Reid, Seconded by B.Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of November 24, 2021; as circulated.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

Motion: to accept the In Camera minutes of November 24, 2021; as circulated.

(Moved by C.Lane, Seconded by B.Yakachuk) carried.

BUSINESS ARISING FROM THE MINUTES

There was none.

*Councillor S.Freeman joined the meeting

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for 2021

(Moved by L.Reid, Seconded by B.Lloyd) carried.

Quarterly Departmental Reports

Motion: to accept the quarterly department reports.
(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

STAFF REPORT

Chief Executive Officer's Report

S.Humphreys updated the Board on activities in the library during the preceding month including; an update of library restrictions while in modified Step 2 of the Province, March Break (programs) will remain virtual with take home kits, the new library catalogue is user friendly and has been well received, Makerspace equipment (3D Printer & Engraver) are set up and almost ready for Public use and a paint refresh was given to the Children's Activity room.

Motion: to accept the CEO Report.
(Moved by L.Reid, Seconded by C.Lane) carried.

DECISION ITEMS/NEW BUSINESS

Revised Board By-law #9 Order of Proceedings

Motion: that the Quinte West Public Library Board approve the revision of the Order of Proceedings to reflect the inclusion of the Statement of Acknowledgement and Respect for Indigenous Peoples Policy; as presented.
(Moved by L.Reid, Seconded by B.Yakachuk) carried.

2022 Operating Budget

CEO S.Humphreys reviewed the 2021 budget actuals (December trial balance) and presented the 2022 Operating Budget to the Board, had discussions.

Motion: that the Quinte West Public Library Board approve the budget; as presented.
(Moved by B.Yakachuk, Seconded by C.Lane) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There was none.

QUINTE WEST PUBLIC LIBRARY
January 26, 2022

DATE OF NEXT MEETING: February 23, 2022 at 2:00 p.m.

IN CAMERA SESSION

Motion: to move into closed session at 2:44 p.m. pursuant to the Public Libraries Act, RSO 1990, concerning personal matters regarding an identifiable individual/labour relations.

(Moved by L.Reid, Seconded by B.Lloyd) carried.

Motion: to return the meeting to an open session.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

Motion: that the recommendation made during In Camera Session be adopted.

(Moved by L.Reid, Seconded by C.Lane) carried.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:54 p.m.

(Moved by B.Yakachuk, Seconded by S.Freeman) carried.

Suzanne Humphreys

CEO/Secretary/Treasurer

Doug Couture

Chairperson