

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - February 23, 2022 – 2:00 p.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, E.Payne, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 2:02 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES
Read by Chairperson; D.Couture.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by L.Reid, Seconded by B.Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of January 26, 2022; as amended.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

Motion: to accept the In Camera minutes of January 26, 2022; as circulated.

(Moved by B.Yakachuk, Seconded by B.Lloyd) carried.

BUSINESS ARISING FROM THE MINUTES

-The City of Quinte West has not yet passed the 2022 Operating Budget.

-Welcome to new Library Board member; Everett Payne, introductions were made.

STAFF REPORT

Statistical Report

Motion: to accept the statistical report for January 2022

(Moved by L.Reid, Seconded by S.Freeman) carried.

Financial Report

Motion: to accept the financial report for January 2022, showing revenue of \$128,421. and expenditures of \$82,210.

(Moved by C.Lane, Seconded by B.Lloyd) carried.

STAFF REPORT

Chief Executive Officer's Report

S.Humphreys updated the Board on activities in the library during the preceding month including; new increased capacity limits for rental rooms, our new 3D printer is available to Patrons, looking ahead to March 1st where we anticipate lessened restrictions from the Province, March Break programming will continue to be take home kits & virtual programs with return to *in library* programming in April. Local schools are eager to resume visits, Student Art Display in the library will start again, Patron orientation for our Makerspace equipment will be offered and Community Partnerships with the Wellness Expo and Quinte Gardens are in process.

Motion: to accept the CEO Report.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

DECISION ITEMS/NEW BUSINESS

Annual review of legislated policies

1. Health and Safety Policy
2. Accessible Employment Policy
3. Workplace Harassment & Sexual Harassment Policy
4. Workplace Violence Policy
5. Accessible Customer Service Policy

Motion: that the Quinte West Public Library Board review and approve the above-noted policies for 2022.

(Moved by L.Reid, Seconded by B.Lloyd) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There were none.

DATE OF NEXT MEETING: March 30, 2022 at 2:00 p.m.

IN CAMERA SESSION

There was none.

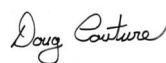
ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:24 p.m.

(Moved by L.Reid, Seconded by S.Freeman) carried.



CEO/Secretary/Treasurer



Chairperson