

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD
Regular Meeting - May 25, 2022 – 2:00 p.m.
Virtual via Zoom

Present: D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, E.Payne, B.Yakachuk

Staff: S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

CALL TO ORDER

D.Couture called the meeting to order at 2:00 p.m.

STATEMENT OF ACKNOWLEDGEMENT AND RESPECT FOR INDIGENOUS PEOPLES, Read by Chairperson; D.Couture.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as circulated.

(Moved by B.Lloyd, Seconded by E.Payne) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of April 27, 2022; as circulated.

(Moved by L.Reid, Seconded by S.Freeman) carried.

Motion: to accept the minutes of May 3, 2022, special meeting; as circulated.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

BUSINESS ARISING FROM THE MINUTES

- Participating in the City's Wellness Expo was a great opportunity for the library to network with Community Health & Wellness Agencies.

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STAFF REPORT

Statistical Report

Motion: to accept the statistical report for April 2022
(Moved by C.Lane, Seconded by L.Reid) carried.

Financial Report

Motion: to accept the financial report for April 2022, showing revenue of \$136,683. and expenditures of \$118,222.
(Moved by B.Lloyd, Seconded by E.Payne) carried.

Chief Executive Officer's Report

S.Humphreys updated the Board on activities in the library during the preceding month including; job postings for 2 Summer Students. Looking forward to Summer events and programs such as; Ukulele Club in partnership with the Stirling M.I.L.L., July's *Touch a truck* event with the Public Works Department, attending Youth2Youth event and celebrating the 25th anniversary of our *Friends of the Library* book club.

Motion: to accept the CEO Report.
(Moved by B.Lloyd, Seconded by E.Payne) carried.

DECISION ITEMS/NEW BUSINESS

Review of Board Bylaws

This draft combines all existing 22 Board Bylaws into one document for the purpose of having information easier and quicker to access; had discussions.

Motion: that the Quinte West Public Library Board approve the Board Bylaws document; as amended.
(Moved by L.Reid, Seconded by E.Payne) carried.

Request for 10 laptop computers

We have invested in equipment for our new Makerspace which is being well utilized with a great response from the Public. We now want to go to the next level in terms of programming and offer new learning experiences.

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Accordingly, we recognize the need for a set of laptops. This allows participants in our programs to learn how the software element of the equipment works ie. designing in *Inkspace*.

Requesting program participants to bring their own laptop creates a barrier for many. As we continue to expand our MakerSpace and offer other learning opportunities, a set of laptops would assist in keeping accessible to all which aligns with the priorities in our strategic plan; had discussions.

Motion: that the Quinte West Public Library Board approve the purchase of 10 laptop computers with an upset limit of \$10,000.00.
(Moved by C.Lane, Seconded by S.Freeman) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT
There were none.

DATE OF NEXT MEETING: June 29, 2022 at 2:00 p.m.

IN CAMERA SESSION

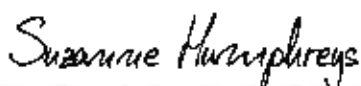
Motion: to move into closed session at 2:26 p.m. pursuant to the Public Libraries Act, RSO 1990, concerning personal matters regarding an identifiable individual/labour relations.
(Moved by L.Reid, Seconded by B.Lloyd) carried.

Motion: to return the meeting to an open session.
(Moved by L.Reid, Seconded by S.Freeman) carried.

Motion: that the recommendation made during In Camera Session be adopted.
(Moved by S.Freeman, Seconded by C.Lane) carried.

ADJOURNMENT

Motion: that the Quinte West Public Library Board now adjourn at 2:33 p.m. (Moved by B.Lloyd, Seconded by C.Lane) carried.



CEO/Secretary/Treasurer



Chairperson