

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD  
Regular Meeting - November 24, 2021 – 2:00 p.m.  
Virtual via Zoom

**Present:** D.Couture (Chair), Councillor L.Reid (Vice-Chair), Councillor S.Freeman, C.Lane, B.Lloyd, B.Yakachuk

**Staff:** S.Humphreys (CEO/Secretary/Treasurer), Y.Wolters (Recording Secretary)

**Regrets:** N.Alderson

CALL TO ORDER

D.Couture called the meeting to order at 2:00p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as presented.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of October 27, 2021; as circulated.

(Moved by L.Reid, Seconded by C.Lane) carried.

BUSINESS ARISING FROM THE MINUTES

There was none.

STAFF REPORT

**Statistical Report**

Motion: to accept the statistical report for October 2021; including a comparison to 2019 as well as 2020.

(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.

**Financial Report**

Motion: to accept the financial report for October 2021, showing revenue of \$129,708. and expenditures of \$138,513.

(Moved by S.Freeman, Seconded by B.Lloyd) carried.

## STAFF REPORT

### **Chief Executive Officer's Report**

S.Humphreys updated the Board on activities in the library during the preceding month including; COVID-19 protocols for Public and Staff, 2022 eResources; incl: new live homework help, the Children's department has slowly started In-Library programming again, Kids Book Drive donations to local Food Bank, Giving Tuesday promo (& Canada Helps), MakerSpace equipment is ordered and staff will be trained, upgrades to Quiet Study room are being done and work continues to prepare for the new Bibliocommons catalogue.

Motion: to accept the CEO Report.

(Moved by B.Yakachuk, Seconded by C.Lane) carried.

## DECISION ITEMS/NEW BUSINESS

### **Statement of Acknowledgement and Respect for Indigenous Peoples Policy**

In the spirit of Truth and Reconciliation, the practice of stating a Land Acknowledgement at the beginning of Library Board meetings will provide a moment of reflection on the history and Peoples of our region. In addition to the Statement, the Policy states a commitment to ensuring that we have material in our collections by and about Indigenous People and that our services and spaces are welcoming to all. Had discussions.

Motion: that the Quinte West Public Library Board adopts the policy, as presented.

(Moved by B.Lloyd, Seconded by C.Lane) carried.

### **Fine Free (Long Term)**

It is recommended that the decision be made to remain fine free on most material indefinitely for the reasons expressed in the initial recommendation made to the Board in the meeting of April 29, 2020. The exceptions being items of higher value items such as hot spots and parking passes. Had discussions.

Motion: that the Quinte West Public Library Board authorizes the CEO to make the Library fine free indefinitely and amends the policy and public information to reflect this decision.

(Moved by S.Freeman, Seconded by B.Yakachuk) carried.

### **Dates of 2022 Board Meetings**

2022 Library Board Meetings will remain over Zoom until in-person meetings resume. There are ten (10) Regular Meetings of the Board on the last Wednesday of the month, with no meeting in July or December. Meeting start time is now 2pm.

Motion: that the Quinte West Public Library Board adopts the 2022 list of meeting dates, as presented.

(Moved by L.Reid, Seconded by B.Lloyd) carried.

### **CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT**

- S.Humphreys shared a proposal received from a member of the public re: Metaverse testing, had discussions.

DATE OF NEXT MEETING: January 26, 2022 at 2:00 p.m.

### **IN CAMERA SESSION**

Motion: to move into closed session at 2:25 p.m. pursuant to the Public Libraries Act, RSO 1990, concerning personal matters regarding an identifiable individual/labour relations.

(Moved by L.Reid, Seconded by B.Lloyd) carried.

Motion: to return the meeting to an open session.

(Moved by B.Lloyd, Seconded by S.Freeman) carried.

### **ADJOURNMENT**

Motion: that the Quinte West Public Library Board adjourn at 2:44 p.m.

(Moved by B.Lloyd, Seconded by B.Yakachuk) carried.



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CEO/Secretary/Treasurer



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Chairperson